



Review of action items from LAP16

No.	Action item	Responsible person/body	Status
1	The Secretary-General to invite the IMC to look into the need for revising their Bye-Laws before the Industrial members hold their mid-term General Assembly.	Francis Zachariae	Complete
2	The Secretariat (Marie-Hélène Grillet) to forward the amended Basic Documents to the Council for final approval.	Marie-Hélène Grillet	Complete
3	The Secretariat (Seamus Doyle via Marie-Hélène Grillet) to include Christina Schneider on the DWG mailing list.	Seamus Doyle	Complete
4	The Secretariat (Francis Zachariae) to draft Committee Rules of Procedure based on other IGO rules and have them agreed by LAP for submission to Council 62.	Francis Zachariae	Complete
5	The Secretariat (Francis Zachariae) to get clarification from the IMC regarding the clause on participation in industrial exhibitions at IALA Conferences.	Francis Zachariae	Complete No change to the current Constitution needed.
6	The Secretariat (Marie-Hélène Grillet) to forward the draft General Assembly Resolution to the Council for noting.	Marie-Hélène Grillet	Complete
7	The Secretariat (Francis Zachariae) to forward to CoS the draft General Regulations including Financial Regulations; the updated action plan; and the updated project risk register.	Francis Zachariae	Complete Input paper LAP17-7.2.1
8	The Secretariat (Francis Zachariae) to apply the IALA Record Retention Policy and Procedure as part of the Secretariat procedures.	Francis Zachariae	Complete
9	The Secretariat (Marie-Hélène Grillet) to ask the ENAV Committee on the need for Guidelines on AIS data used as evidence at court cases.	Marie-Hélène Grillet	On Agenda for ENAV19. Council clearly requested Guidelines to be prepared.
10	The Secretariat (Marie-Hélène Grillet) to submit the report on AIS data used as court cases to the Council as an annex to the LAP report.	Marie-Hélène Grillet	Complete



LAP17-3.1

No.	Action item	Responsible person/body	Status
11	The Secretariat (Marie-Hélène Grillet) to arrange for an article on the withdrawal of the World VTS Guide to appear in IALA Bulletin 2016-2.	Marie-Hélène Grillet	Complete
12	The Secretariat (Marie-Hélène Grillet) to forward the amended IALA Risk Register to the 62nd session of the Council.	Marie-Hélène Grillet	Complete
13	The Secretariat (Marie-Hélène Grillet) to forward the amended Academy Risk Register, together with a covering note from the LAP Chair, to the 62nd session of the Council.	Marie-Hélène Grillet	Complete
14	The Secretariat (Marie-Hélène Grillet) to keep LAP informed of any amendments proposed by the VTS Committee on IMO Resolution A.857(20).	Marie-Hélène Grillet	Input paper LAP17-15.1